

**SCHEDULE A**  
**INSTRUCTION LETTER FOR THE CLAIMS AGAINST SIRIUS CONCRETE INC.**  
(hereinafter referred to as "Sirius")

**A. – Claims Process**

By order of the Honourable Justice Mitchell dated April 2, 2019 (the "**Claims Procedure Order**") the Ontario Superior Court of Justice approved a claims procedure for determining claims against Sirius (the "**Claims Procedure**").

This letter provides instructions for responding to or completing the Proof of Claim enclosed hereto. Defined terms which are not defined herein shall have the meaning ascribed thereto in the Claims Procedure Order. A copy of the Claims Procedure Order can be obtained from the Trustee's website at

<http://extranets.bdo.ca/SiriusConcreteInc/index.cfm>

Please note that this letter is intended as a guide only and that in the event of any inconsistency between the terms of this letter and the terms of the Claims Procedure Order, the terms of the Claims Procedure Order will govern.

The Claims Procedure is intended for any Person asserting a Lien or Trust Claim against Sirius. If you have any questions regarding the Claims Procedure, please contact BDO Canada Limited, in its capacity the Trustee of the Estate of Sirius (the "**Trustee**") at the address provided below.

All enquiries with respect to the Claims Procedure should be addressed to:

The Trustee  
C/O BDO CANADA LIMITED  
Trustee of the Estate of Sirius Concrete Inc.

Attention: Robyn Duwyn  
51 Breithaupt Street, Suite 300  
Kitchener, ON N2H 5G5  
Tel: 519-570-4000 Ext 5881  
Fax: 519-576-5227  
Email: [rduwyn@bdo.ca](mailto:rduwyn@bdo.ca)

with a copy to:

HARRISON PENSA LLP  
Barristers & Solicitors

Attention: Melinda Vine  
450 Talbot St.  
Toronto ON M3C 3E9  
Tel: 519-661-6705  
Email: [mvine@harrisonpensa.com](mailto:mvine@harrisonpensa.com)

## **B. – For Creditors Submitting a Proof of Claim**

If you supplied materials and/or services to Sirius in respect of a the construction project Sirius was involved in prior to March 4, 2019, would you please complete the Proof of Claim enclosed and attach it to your account showing full particulars of the materials and/or services supplied. After you have had the Proof of Claim sworn, would you please return it to the undersigned at the address above or via email to [rduwyn@bdo.ca](mailto:rduwyn@bdo.ca). Please do not include your account with respect to other materials and or services that you may have rendered to Sirius on other projects, and for which you have not received payment.

The purpose of submitting a Proof of Claim is to determine whether or not you have a claim under the *Construction Act R.S.O, 1990. C. 30 ("CA")* and, if you do, the extent of such claim. Please cooperate by returning your claim form promptly.

Proofs of Claim against Sirius must be received by 5:00p.m. (Eastern Standard Time) on **May 2, 2019** or such later date as the Trustee may consent to in writing.

Additional Proof of Claim forms can be found on the Trustee's website at [www.bdo.ca](http://www.bdo.ca) or obtained by contacting the Trustee at the address indicated above and providing particulars to us, including your name, address, facsimile number and email address. Once the Trustee has this information, you will receive, as soon as practicable, additional Proof of Claim forms.

**Failure to file your Proof of Claim so that it is received by the Trustee by the relevant Claims Bar Date will result in *your claim* being barred and you will be prevented from making or enforcing a Claim against Sirius. In addition, you shall not be entitled to further notice and shall not be entitled to participate as a creditor in these proceedings.**