COURT FILE NUMBER

2101-05682

COURT

COURT OF QUEEN'S BENCH OF ALBERTA

Clerk's Stamp

JUDICIAL CENTRE

CALGARY

PLAINTIFF

ATB FINANCIAL

DEFENDANTS

W.A. GRAIN HOLDINGS INC., 1309497 ALBERTA LTD. (o/a W.A. GRAIN & PULSE SOLUTIONS), NEW LEAF ESSENTIALS

(WEST) LTD., NEW LEAF ESSENTIALS (EAST)

LTD., and 1887612 ALBERTA LTD.

APPLICANT

BDO CANADA LIMITED, in its capacity as

receiver and manager of W.A. GRAIN

HOLDINGS INC., 1309497 ALBERTA LTD. (o/a W.A. GRAIN & PULSE SOLUTIONS), NEW LEAF ESSENTIALS (WEST) LTD., NEW LEAF ESSENTIALS (EAST) LTD., and 1887612

ALBERTA LTD.

DOCUMENT

AFFIDAVIT

ADDRESS FOR SERVICE

AND CONTACT INFORMATION OF PARTY FILING THIS

DOCUMENT

MLT AIKINS LLP

Barristers and Solicitors 2100, 222 3rd Avenue S.W. Calgary, Alberta T2P 0B4 Phone: 403.693.542

Fax:

403.693.5420 403.508.4349

Attention:

Ryan Zahara

File:

128056.00003

AFFIDAVIT OF MARC KELLY Sworn June 3, 2021

- I, Marc Kelly, of the City of Calgary, in the Province of Alberta, SWEAR AND SAY THAT:
- 1. I am a Senior Vice President with BDO Canada Limited ("BDO" or the "Receiver"), and as such, I have personal knowledge of the facts and matters deposed to in this Affidavit, except where stated to be based upon information, in which case I believe the same to be true.
- 2. I am authorized to make this Affidavit on behalf of BDO.

1

- 3. On April 26, 2021, by Order of the Honourable Justice Mah of the Court of Queen's Bench of Alberta, BDO was appointed as the receiver over all of the property, assets, and undertakings of W.A. Grain Holdings Inc., 1309497 Alberta Ltd. (o/a W.A. Grain & Pulse Solutions), New Leaf Essentials (West) Ltd., New Leaf Essentials (East) Ltd., and 1887612 Alberta Ltd. (collectively, the "Debtors").
- 4. I am a Licensed Insolvency Trustee and have been handling the day-to-day administrative work with respect to the receivership of the Debtors (the "Receivership Proceedings").
- 5. Attached hereto and marked as **Exhibit "A"** to this Affidavit is a copy of the Receiver's detailed billings covering the period of April 20, 2021 to May 26, 2021 with respect to the Receivership Proceedings (the "**Account**").
- 6. With respect to BDO's Account, which include fees and disbursements incurred by BDO, I note the following:
 - a. the Account specifically outlines the date of the work completed, the description of the work completed, the length of time taken to complete the work, and the name of the individual who completed the work;
 - the hourly rate of each individual employee of BDO who completed work in the Receivership Proceedings, is included in the Account (collectively, the "Hourly Rates");
 - the Hourly Rates are reasonable and comparable to the hourly rates of other accounting firms within the Province of Alberta of equivalent competence and expertise in the insolvency area;
 - d. BDO has not invoiced any amounts in the Receivership Proceedings on a percentage basis; and
 - e. BDO has not charged an "Administrative Charge" of any kind.

7. I swear this Affidavit in support of BDO's Application for, among other things, approval of a proposed inventory sale, approval of a proposed sale and solicitation process, approval of the Receiver's fees and disbursements, and approval of the Receiver's activities to date.

MARC KELLY

SWORN BEFORE ME at the City of Calgary, in the Province of Alberta, this 3rd day of June, 2021

A Commissioner for Oaths in and for the Province of Alberta

TAMARA L. HANSON My Commission Expires November 29, 20

25339998

THIS IS **EXHIBIT "A"** TO THE AFFIDAVIT OF MARC KELLY AFFIRMED BEFORE ME AT CALGARY, ALBERTA, this 3rd day of June, 2021.

(And m

A Commissioner for Oaths in and for the Province of Alberta.

TAMARA L. HANSON My Commission Expires November 29, 20



Tel: 416 865 0210 Fax: 416 865 0904 www.bdo.ca BDO Canada Límited 20 Wellington Street E, Suite 500 Toronto ON M5E 1C5 Canada

Strictly Private & Confidential

BDO Canada Limited Receiver of W.A. Grain Holdings Inc. 20 Wellington Street East, Suite 500 Toronto, ON M5E 1C5

| Date | Invoice |
|--------------|--------------|
| May 27, 2021 | #CINV1175229 |

RE: WA GRAIN HOLDINGS INC., 1309497 ALBERTA LTD. (o/a WA GRAIN & PULSE SOLUTIONS), NEW LEAF ESSENTIALS (WEST) LTD., NEW LEAF ESSENTIALS (EAST) LTD., 1887612 ALBERTA LTD. (collectively "W.A. GRAIN" OR THE "COMPANY") - RECEIVERSHIP

TO OUR FEE FOR PROFESSIONAL SERVICES rendered from 20 April 2021 to 26 May 2021 in connection with our appointment as Court-appointed Receiver of the above noted entities, as described below:

| Our Fee | | \$ 124,599.50 |
|---------------------------|----------|---------------|
| Disbursements | | |
| Expenses - Travel | 1,242.48 | |
| Mail Redirection | 264.75 | 1,507.23 |
| Subtotal | | 126,106.73 |
| GST - 5.00% (#R101518124) | | 6,305.34 |
| BALANCE DUE | | \$ 132,412.07 |

Summary of Time Charges:

| | Hours | Rate | Amount |
|---------------------------|--------|--------|---------------|
| J. Parisi, Partner | 1.70 | 400.00 | 680.00 |
| M. Kelly, Partner | 49.60 | 400.00 | 19,840.00 |
| D. Lewis, Partner | 20.10 | 400.00 | 8,040.00 |
| A. Koroneos, Sr. Manager | 146.30 | 280.00 | 40,964.00 |
| B. Barker, Sr. Manager | 42.60 | 280.00 | 11,928.00 |
| M. Berinpalingam, Manager | 3.00 | 250.00 | 750.00 |
| K. Cousins, Manager | 4.00 | 250.00 | 1,000.00 |
| L. Fritsche, Manager | 69.10 | 250.00 | 17,275.00 |
| J. Beauchamp, Manager | 91.00 | 250.00 | 22,750.00 |
| Adminstrative Support | 9.15 | 150.00 | 1,372.50 |
| Total | 436.55 | | \$ 124,599.50 |



| Date | Professional | Description | Hours |
|-----------|----------------------------|---|-------|
| 20-Apr-21 | Marc Kelly | Call with C. Chivilo; Emails from/to C. Chivilo; call with ATB and respective counsel; emails from C. Chivilo; review of Affidavit. | 1.3 |
| 21-Apr-21 | Marc Kelly | Emails from C. Chivilo; review critical supplier information. | 0.3 |
| 22-Apr-21 | Anna Koroneos | Work on draft Notice and Statement of Receiver ("245/246 Notice"); review court materials; emails from C. Chivilo; telephone call with M. Kelly; email to A. Nath of M&A email correspondence to M. Kelly; telephone call with C. Chivilo and M. Kelly; update employee letters and forward to M. Kelly; email list of items required to C. Chivilo. | 2.9 |
| 22-Apr-21 | Marc Kelly | Emails from C. Chivilo; extended call with C. Chivilo and A. Koroneos regarding receivership; review termination letter and provide comments. | 1.0 |
| 22-Apr-21 | Mithushaa Berinpalingam | Compile contact information for all vendors and utilities providers for draft letters; preparation of draft letters. | 1.4 |
| 23-Apr-21 | Anna Koroneos | Review of amended termination letter and comments to M. Kelly; review of Primary Elevator Receipts ("PER") vs inventory on hand; telephone call with M. Kelly on planning; review of employee letters; review of emails from C. Chivilo on PEI Finance; update call with J. Parisi; telephone call with L. Morales of Canada Grain Commission ("CGC"); review of emails from C. Chivilo, IT, PEI finance etc.; review of draft utility letters; telephone call with D. Lewis on taking possession of Saskatchewan locations; emails with L. Jackson on employee list. | 2.4 |
| 23-Apr-21 | Marc Kelly | Email from/to R. Zahara of MLT Aikins LLP ("MLT") regarding employees; email from/to C. Dumont of ATB Financial ("ATB") regarding banking arrangements; emails to/from C. Chivilo regarding payroll and IT; Call with A. Koroneos regarding various matters; respond to email from interested party; attend to execution of banking documents; call from T. Lysak of Fasken regarding application. | 1.2 |
| 23-Apr-21 | Mithushaa Berinpalingam | Preparation of draft letters for utilities, insurance, internet, cell phones, credit card, rent, property taxes etc. | 1.6 |
| 25-Apr-21 | Kevin Cousins | Discussion with and prepare documents. | 1.0 |



| Date | Professional | Description | Hours |
|-----------|----------------|---|-------|
| 26-Apr-21 | Anna Koroneos | Finalize letters to Enmax, Telus, Town of Innisfail, landlord, cell phones and insurance for head office; with M. Kelly on payroll; several emails with L. Korsiger former employee on vacation accruals and payroll; telephone call with CGC on disposition of grain Right to be Heard scheduling; email from N. Thiessen of CGC on Affidavit of ATB; review draft Order; attend Court for appointment; calls with M. Kelly; PER analysis; with MLT; numerous emails with M. Kelly and C. Chivilo; review and respond to emails from employees on expenses and payroll; review of inventory in transit from C. Chivilo and Raymont documents; Bashaw - Finalize accounts to Town of Whiska, insurance and mobile phones; Ponteix- Finalize accounts to Saskenergy and Saskpower, Town of Ponteix and mobile phones; Vanguard-Finalize letters to Saskpower and Saskenergy, Village of Vanguard, internet provider, insurance and mobile phone services; PEI - Finalize letters to Maritime Electric, Superior Propane and Eastlink internet; email to P. McSweeney and K. Cousins of PEI office regarding taking possession and employee list/termination letters; draft attornment of rent document for Rik's Electric and forward to M. Kelly for comments; communications with K. Cousins on instructions for employees; Bashaw - Finalize letters to Direct Energy; Enmax, Epor, Town of Bashaw, security company, internet provider, and mobile accounts; Bowden- Finalize letters to Enmax, Foothills Gas, Airenet, mobile phone accounts and insurance. | 9.5 |
| 26-Apr-21 | David Lewis | Travel to Swift Current in preparation of site visit Tuesday morning. | 6.5 |
| 26-Apr-21 | Kevin Cousins | Two trips to site and tour with W. MacLean, former employee. | 3.0 |
| 26-Apr-21 | Lorry Fritsche | Review emails from M. Kelly and A. Koroneos regarding receivership and Wage Earner Protection Program ("WEPP"); telephone call with Bashaw employee regarding site visit; prepare employee WEPP calculations. | 2.7 |
| 26-Apr-21 | Marc Kelly | Call from T. Lysak regarding application; call from D. Walby of ATB; calls with and emails from/to A. Koroneos regarding planning considerations; review leases; calls with C. Chivilo; emails regarding banking; call and message for C. Dumont on banking. | 1.4 |



| Date | Professional | Description | Hours |
|-----------|-----------------|--|-------|
| 27-Apr-21 | Anna Koroneos | Telephone call with K. Cousins; finalize and send RBC, draft ATB and Marsh Insurance letters; email to Ray Mont; emails with CGC; telephone call with S. Paul of RayMont; CGC emails on repeated cheque numbers; draft letters and send to all third party locations; Receivers' Certificate; various communications with company and creditors; prepare and send Mode of Operations forms for elevators to CGC. | 8.5 |
| 27-Apr-21 | David Lewis | Travel to three sites to take possession in Saskatchewan; discussion with staff members on site; travel back to Edmonton. | 12 |
| 27-Apr-21 | Jerri Beauchamp | Revise notice letters and email to utility and towns; calls to Shaw and SaskEnergy regarding contact information for notices; emails with Town of Bashaw and issue additional notices regarding second property; emails with A. Koroneos regarding payment of payroll for 1309497 Alberta Ltd. ("1309497") and transfer of funds from WA Grains Holdings Ltd. ("Holdings")account; emails and discussion with E. Neis of ATB re online set up and obtaining his assistance for transfer of funds and wire to Payworks. | 5.6 |
| 27-Apr-21 | Josie Parisi | Telephone call with A. Koroneos regarding grain priority issues. | 0.6 |
| 27-Apr-21 | Lorry Fritsche | Attendance in Bashaw to meet manager and take possession of assets; telephone calls to locksmiths regarding change of locks; discussion with M. Kelly regarding retention of employee. | 4.0 |
| 27-Apr-21 | Marc Kelly | Attend at office in Innisfail and plant in Bowden; meet with C. Chivillo regarding various matters; meet with staff; call with interested party; issue termination letters; meeting with C. Chivilo and Christian Chivilo regarding the pet food business; meet with K. Yeoman and J. Szabo re: IT; attend to additional banking arrangements; call with G. Skotheim regarding subdivision proposal and lease. | 7.8 |
| 28-Apr-21 | Anna Koroneos | 1309497 accounts receivable ("AR") letters; Pambrun, Vanguard, Ponteix, Bowden employee letters; 245/246 Notice notes; email to BDO staff on planning; review of like grain and proposed Asset Purchase Agreement ("APA")PA; calculate remaining PER grain and values; discussions with CGC, landlords, benefits providers; communications with | 9.0 |



| Date | Professional | Description company and creditors; Meraki emailsand other interested parties. | Hours |
|-----------|-----------------|--|-------|
| 28-Apr-21 | David Lewis | Upload photos for three site visits; draft email to provide information to various people; draft template for inventory matters; emails to employees. | 1.4 |
| 28-Apr-21 | Jerri Beauchamp | Extract and email individual AR notices, prepare requisition for payment to Innisfail landlord, draft 245/246 Notices; emails with ATB regarding wire to Payworks, numerous calls from producers regarding selling or obtaining grain. | 5.6 |
| 28-Apr-21 | Josie Parisi | Review correspondence to CGC regarding receiver's intended course of action. | 0.3 |
| 28-Apr-21 | Lorry Fritsche | Send out employee termination letters for Bashaw; setup estates in Ascend; prepare creditor listings; update employee vacation pay in WEPP schedule; prepare and send contract for security checks; telephone call with contractor regarding employment/security checks; emails to employees re: WEPP,ROE's and T4's; emails with A. Koroneos regarding creditors, AR, notice of receiver; discussions with J. Beauchamp re: notices and AR. | 8.0 |
| 28-Apr-21 | Marc Kelly | Review revised Letter of Intent ("Pet Food LOI"); call with C. Clarke regarding same; call with MLT regarding same and sales process; call with T. Kim of Yorkdale Partners re: previous sales process; review Yorkdale agreement; call with and email to K. Yeoman re: IT; conference call with C. Chivilo and office staff regarding status of tasks; call with A. Mallon re: sales process; review contractor arrangements; Emails and calls with A. Koroneos re: various matters. | 5.3 |
| 29-Apr-21 | Anna Koroneos | Review accounts payable ("AP") for Global Commodities not on AP schedule; prepare three employee retention letters; locate emails for missing AR customers and send; reconcile Criblage inventory; call with B. Trainor on Purely Canada; agenda and budget; emails with CGC; emails with J. Breeze of PricewaterhouseCoopers ("PWC") regarding receivership of New Leaf Essentials (East) Ltd. plant in PEI ("NLEE"); emails with landlord; telephone call with D. Boyd of PWC and J. Breeze of PWC on NLEE; attend CGC Right to be Heard meeting; email on contaminated grain and lack of scale; call with Mergers and Acquisitions ("M&A") team for planning; call with N. Boutin on Logistics; | 9.5 |



| Date | Professional | Description | Hours |
|-----------|-----------------|---|-------|
| | | review and update 245/246 Notices; with CGC on conditions for licensing; with employees on retention letters; draft agenda. | |
| 29-Apr-21 | Jerri Beauchamp | Call from M. Gerber (Trouw) regarding contracts; discussion with D. Charlton regarding AR records; emails with ATB regarding funds from RBC, email with former employee re: customer calls, emails with employees with termination notices, call from D. Guichon (Ag Value) regarding grain deliveries, numerous calls from producers and vendors. | 3.2 |
| 29-Apr-21 | Lorry Fritsche | Update grain producers on creditor listing; telephone call with A. Koroneos regarding file; upload Bashaw possession pictures. | 3.8 |
| 29-Apr-21 | Marc Kelly | Email from/to interested party; review draft 245/246 Notice re: 1887612 Alberta Ltd. ("1887612") and NLEE; emails re: landlord; call with and email to D. Charlton regarding office access, security and mail; call with and email from/to C. Chivilo; review correspondence from CGC; calls and emails with A. Koroneos re: various matters; emails from/to L. Jackson regarding T4's and ROE's; conference call re: sales process; email to ATB re: Pet Food LOI. | 3.5 |
| 30-Apr-21 | Jerri Beauchamp | Discussions with D. Charlton regarding documents required for AR; discussions with numerous producers re grain purchases; prepare deposit for cheques received; discussion and email with N. Bombardier (Semican) re wiring funds to Receiver's account, emails with ATB re wire from RBC, discussion with CFIA regarding PEI grain sampling, call from producer Gerald (Spruceville Cattle). | 2.9 |
| 30-Apr-21 | Josie Parisi | Telephone call with A. Koroneos regarding CGC response. | 0.3 |
| 30-Apr-21 | Marc Kelly | Emails re: CGC; Call with R. Zahara and A. Koroneos regarding same; call with and email from/to C. Clarke re: Pet Food LOI status; call with ATB regarding status update; Emails from/to C. Chivilo re: various; calls with D. Charlton re: records and security; Various emails re: CGC licenses and inventory. | 2.1 |
| 3-May-21 | Anna Koroneos | Email to N. Kosiger on CGC questions; producer names and addresses with L. Fritsche and S. Smith; review, update and finalize 1887612 statutory 245/246 | 6.4 |



| Date | Professional | Description | Hours |
|----------|-----------------|--|-------|
| | | Notice; communications with customers and creditors; review of sale marketing plan; with PWC/Jason Breeze and forward creditors list and inventory; telephone call with B. Blackford of Midwestern Pet Food; telephone call with J. Jorgeson on trucking invoices; with former staff on covid case; with BDO team on mail and redirection; with RBC on funds received; with ATB on returned cheques; numerous emails with former staff; call on M&A proposal; with CGC on returned items. with Howard on his fava bean contract; with Wendy on o/s invoices; emails with CP rail; emails with Harjee of Meraki; with DG Global on contract; email to MLT on disclaimer; calls with producers including US producer; review inventory for analysis. | |
| 3-May-21 | Jerri Beauchamp | Emails with customers confirming payments received by Receiver, update AR tracking sheet, scan copies of AR invoices, save emails relating to AR, numerous calls from creditors re Receivership, emails with ATB regarding incoming funds from RBC, prepare documentation for payment to Volume Freight. | 5.3 |
| 3-May-21 | Lorry Fritsche | Review contractor timesheet; emails to contractor regarding same; review emails received; submit mail redirection with Canada Post; update creditors lists; prepare employee WEPP documentation; emails to A. Koroneos/M. Kelly regarding setting up creditor email; email to employee re: ROE. | 3.1 |
| 3-May-21 | Marc Kelly | Various emails regarding CGC licenses and inventory; call with R. Zahara regarding Pet Food LOI; call with interested party re: status; Review revised 245/246 Notices; call with A. Koroneos regarding requirements for former staff; calls with L. Jackson re: ROE's and T4's; call with C. Chivilo re: various matters; call from C. Clarke re: status of Pet Food LOI; Call and message for D. McCrimmon; call with A. Koroneos re: New Leaf East Receiver; calls and emails with D. Charlton re: office access and security; review preliminary sales process outline; call with A. Koroneoa and B. Barker re: same. | 3.8 |
| 4-May-21 | Anna Koroneos | Review email on Bashaw maintenance staff and respond to R. Welke; calculation using Statpub of current inventory; numerous emails with D. Walbourne on shipments; telephone call with M. Kelly on status; telephone call with G. Gerber of Flash Freight/Ariss inventory; with O. Connolly of PWC regarding plants and client interest; with | 7.8 |



Date **Professional** Description Hours B. Blackford of Midwestern and review contracts. calculation of Ariss inventory vs. book inventory; communications with Juan at DG Global on order/CGC license and C. Chivilo; with CP Rail on proposal of time to discuss new account; numerous emails with N. Korsiger and CGC on outstanding items list; with Champion Pet Food on payment received; with B. Barker on AR update and forward ATB transactions; with Greg of Strategic Grain on contracted producers; call to D. Schroeder, cleaning staff for Bashaw to discontinue services; telephone call with D. Schroeder; request corporate search for NLEE. review of Saskatchewan plant service needs from L. Bevill forward to M. Kelly and approve; with S. Paul of RayMont for orders: review of WEPP schedule and correspondence; reply to employee questions; t/c with MK on Conor amendment; withProsoft on unpaid amounts and access; with B. Barker on PKT invoice and detention charges; finalize inventory sale email to interested parties and send; update 245/246 Notices and send for filing; forward PEI inventory listing to S. McGivern of North Valley AG& Mill Equipment; emails with Dan at Adroit Overseas on inventory. 4-May-21 Breanne Barker Review of AR and update tracking sheet; emails with 3.5 customers regarding balances; review disputed amounts and related support; email/calls with team; attend team call re sales process. 4-May-21 Jerri Beauchamp Meet with B. Barker to turn over AR, emails regarding 4.2 payment required to RayMont, prepare requisition for payment, discussion with L. Fritsche regarding form to send for WEPP claim, discussion and email with S. Chaudhury re interest in Bowden plant, emails with ATB regarding US cheque deposited to wrong account, emails re payment required for ProSoft, arrange for courier pick up in Innisfail, emails with ATB confirming funds deposited to Receiver's account, calls from creditors and producers, forwarding emails re AR to B. Barker. 4-May-21 Lorry Fritsche Prepare employee WEPP information; telephone call with 6.9 labour standard boards; telephone call with WEPP; telephone calls and emails to A. Koroneos and M. Kelly re: WEPP; telephone call with employee re: labour standards. 4-May-21 Marc Kelly Call with and emails to/from D. McCrimmon regarding 4.4 status update; Call with and email to J. Penner of Farm Credit Canada ("FCC") regarding status; Emails to D. Walby



| Date | Professional | Description | Hours |
|----------|-----------------|--|-------|
| | | and C. Dumont of ATB regarding status update; Conference call re: sales process; call from C. Roberts of PWC regarding interested party; review proposed inventory solicitation communication; review drat WEPPA calculations; call with L. Jackson re: employees; review revised Pet Food LOI; call with C. Clarke re: same; Email to/from D. Bidniak of Ridgeline re: Bowden site. | |
| 5-May-21 | Anna Koroneos | With S. McGivern on PEI inventory, calculate and review offer; further email from S. McGivern and telephone call; email to W. MacLean, retained employee; emails with D. Walbourne on Eurl Simra customer in Algiers; with B. Barker on AR; with D. Edwards on Bowden inventory and Bashaw organic, emails to M&A with RayMont on original bills of lading ("OBL") and payment; calls to W. MacLean in PEI and PWC emails; telephone call with CP Rail and respond to questions on 9 rail cars via email; emails with George of MultiGrain on assets and inventory; telephone call to D. Edwards; telephone call with Sean; telephone call with B. Barker and M. Kelly on sales process; with CGC on responses from Nadine; with D. Edwards on emails; with Faisal of Global Commodity Traders Inc. on inventory and invoices; with D. Walbourne and M. Bevill on rail cars; with Craig on pea contract; with D. Burton on grain contract; with Flash Freight on holding orders; with Midwestern pet on contracts; with Meraki on rail cars and other orders; with Criblage on offer; discussion; with First insurance and approve payment; with Sean at La Coup Federal on inventory and email exchange; telephone call with Robert at Criblage and email to MLT; inventory sale, CGC, CP Rail, Nadine, other matters; calls with M. Kelly and R. Zahara. | 8.5 |
| 5-May-21 | Breanne Barker | Review of AR and invoices; follow up on outstanding customer AR; update AR tracking; emails with A. Koroneos regarding AR and other; Prosoft emails and set up; review sales process materials, propose revisions thereto, and emails conference calls and emails re: same; emails with contractors re software and invoicing; emails and call regardingcustomer contract disclaimer; emails with CP Rail regarding product and payment. | 4.4 |
| 5-May-21 | Jerri Beauchamp | Emails with A. Koroneos regarding numerous items, emails with RayMont regarding sending payment by courier and arranging for package to be picked up from RayMont, | 4.2 |



| Date | Professional | Description | Hours |
|----------|----------------|---|-------|
| | | emails with Payworks re: access to T4's, emails for contractor invoices to be paid, prepare requisition for payment of insurance premium, emails with Progressive re payment and obtaining invoices, discussion and emails with J. Fraser re wheat contract, numerous calls from producers and creditors. | |
| 5-May-21 | Lorry Fritsche | Update creditor information in Ascend; email to contractor re: Bashaw site; fax notice of receiver to Office of the Superintendent of Bankruptcy ("OSB"); prepare employee WEPP; prepare proof of claims and notices to employees; prepare note to file re: Bashaw possession. | 7.0 |
| 5-May-21 | Marc Kelly | Call and email to C. Clarke re: LOI; emails from and call with C. Chivilo; review final Notices of Receiver; review final WEPPA calculation; call with and email to D. Bidniak re: Bowden site; emails to/from Town of Bowden; review inventory options; Emails from interested parties; call with R. Zahara re: application; calls with D. Nagle re: inventory; Review final sales process strategy; email to ATB re: same; Email from C. Chivilo regarding Pet Food LOI; emails regarding inventory expressions of interest. | 5.0 |
| 6-May-21 | Anna Koroneos | Email to S. McGivern on PEI offers; emails to J. Breeze of PWC on introduction to former owner and Marsh documents/premium/update; with D. Walbourne on SGS reduction on Swiss Singapore invoice; email to Canada Food Inspection Agency ("CFIA") on grain sampling program for PEI; telephone call, emails to and from M. Kelly; grain sale analysis; telephone call with Hardjee at MEraki; emails on Purely Canada; emails with Marsh; CP Rail order; telephone call with producer on contract; telephone call with Sandeep of Targuay on inventory.; on inventory; with Elmira; emails to several offers for inventory; with Flash Freight and approve payment; call with S.Cooper in house counsel to Custom House ULC on amounts owing and process; with D. Walbourne on SGS grading and amounts owed; with G. Gerber of Flash Freight. | 8.2 |
| 6-May-21 | Breanne Barker | Review of AR and invoices; Follow up on various outstanding customer AR; preparing/sending customer statements; Update AR tracking; Emails with A. Koroneos regarding AR and other; Emails with contractors re various; | 3.6 |



| Date | Professional | Description Emails/calls with CP rail regarding product shipment and payment. | Hours |
|----------|-----------------|---|-------|
| 6-May-21 | Jerri Beauchamp | Provide copies of emails sending AR notices to B. Barker, review and prepare requisition for payment to contractors, discussion and email with D. Edwards re outstanding commissions and WEPP process, call and email from J. Crandall of Country Junction regarding the certificate from ProCert, prepare requisition to pay Flash freight, email with Payworks for new access code, review and download 2021 payroll reports and T4's. | 3.6 |
| 6-May-21 | Lorry Fritsche | Finalize and arrange for mail out of 245/246 Notices; fax 245/246 Notice to OSB; prepare and post bank deposit. | 1.9 |
| 6-May-21 | Lorry Fritsche | Prepare and post bank deposit. | 0.2 |
| 6-May-21 | Marc Kelly | Call with customer regarding status and assets; Various emails re: inventory; review additional information from Town of Bowden; draft letter to Town of Bowden re: same; call with and email to T. Armstrong re: Bowden site; call with D. Charlton re: records; Calls and emails from creditors. | 1.8 |
| 7-May-21 | Anna Koroneos | Team call on updates; review and respond to creditors and suppliers; several emails regarding shipments and payments; review of offers for inventory; begin draft of First Report to Court ("First Report"). | 3.0 |
| 7-May-21 | Breanne Barker | Emails with customers regarding payments and AR amounts; several calls and emails with CP Rail regarding OBLs, account matters, shipping and payment, all re shipment of 9 rail cars; review of offers regarding inventory and preparation analysis; calls and emails with creditors; voicemails; internal team meeting regardomg file updates and progress; handle and review urgent wire; call and email with third party storage regarding inventory; various other and emails with team; review of bank statements. | 4.7 |
| 7-May-21 | Jerri Beauchamp | Call from W. Brown re his account; email to B. Barker re conversation with Brown, email H. Whittaker re employee notice; emails with ATB regarding obtaining balances in accounts; prepare requisition and wire instructions for payment to CP Rail; provide signed wire instructions to ATB; have cheque to Flash freight scanned and couriered, | 3.8 |



| Date | Professional | Description | Hours |
|-----------|-----------------|--|-------|
| | | provide wire instructions to Swiss Singapore; calls from creditors and producers. | |
| 7-May-21 | Lorry Fritsche | Conference call with team update; telephone call and email to employee re: grain producers/WEPP; correspondence to CRA re: GST/payroll accounts/deemed trust; prepare and send letters to suppliers re: cancelations. | 4.6 |
| 7-May-21 | Marc Kelly | Calls with and emails to/from S. Exner regarding Bowden site lease; call with G. Skotheim of Town of Bowden; Review lease; conference call with working group re: status; email to C. Dumont re: bank accounts; call from interested party; call with D. Charlton re: premises; Emails re: IT status; Finalize letter to Town of Bowden; Preliminary review of inventory offers; Emails from/to C. Webster re: Court application; Email from Red Deer County re: subdivision. | 2.1 |
| 8-May-21 | Anna Koroneos | Review of offers for inventory and update schedule of inventory offers. | 0.5 |
| 8-May-21 | Breanne Barker | Review and send email regarding CP Rail invoices. | 0.1 |
| 9-May-21 | Jerri Beauchamp | Prepare bank deposit. | 0.1 |
| 10-May-21 | Anna Koroneos | Telephone call with A. Galarneau, general counsel of Targray and review of offer and interest emails; update offer chart; telephone call with T. Vidor of collection agency; emails review; with CGC on requests for new PERS and review/comment on chart; emails with N. Korsiger and Darl to coordinate office access; with V. Flis on courier; with V. Flis on email folder for the Company; telephone call with N. Campbell of PEI Grain Elevator Corp. on inventory and subsequent email correspondence including PEI list; telephone call with Darcy of Tradex Group and subsequent email correspondence and inventory list for five elevators; second call with Darcy; telephone call with Harjee of Meraki on process, timing and right of refusal; telephone call with Scott of MLT on Bills of Sale; draft second BOS for Criblage; review of GFI offer and forward; update schedule; with EDC on coverage and schedule a call to discuss; various emails with staff and instruction on mail and payments. | 5.5 |



| Date | Professional | Description | Hours |
|-----------|-----------------|--|-------|
| 10-May-21 | Breanne Barker | Emails and calls with CP Rail regarding shipment and payment; call and email with employee; Review AR and update; Send statements to AR customers and emails re follow up; creditor inquiries; coordinate courier regarding sale of product to Algeria; AR analysis; request payment; correspondence with L. Fritsche regarding WEPP and email to employee re same. | 2.4 |
| 10-May-21 | Jerri Beauchamp | Discussion and email with B. Croswell-Taylor regarding final notice and confirm expense payment not on T4, call from Go Services and emails with T. Armstrong re meeting Go Services, arrange for pick up from W. Maclean, discussion and email with A. MacPhaden of Central AB Coop re: closing cardlock account, call to S. Hastings of First Insurance re courier problems, prepare wire instructions to First Insurance, emails with ATB re sending wire and obtaining print outs of Receiver bank accounts, numerous calls from producers and creditors. | 4.6 |
| 10-May-21 | Lorry Fritsche | Review contractor timesheet; emails to/from creditors re: creditor listing; update creditor information. | 0.4 |
| 10-May-21 | Marc Kelly | Respond to inquiries from interested parties. | 0.2 |
| 11-May-21 | Anna Koroneos | Telephone call with M. Kelly; emails with CGC and N. Korsiger on CGC requests for audit; with Darcy of Tradex group on offer, review and update; with B. Barker on Truows orders; with Meraki on RayMont inventory, draft Bill of Sale, approved by MK, send RayMont confirmation and with J. Beauchamp on wire transfer from Meraki; review of offer from H. Dutton on Protein Powered Farms; with M&A team on planning; with MLT on Bill of Sale for Criblage; send two BOS and release draft to Robert at Criblage for comments; emails re: Saskatelephone call Hewan Enmax accounts; work on draft report. | 7.0 |
| 11-May-21 | Breanne Barker | Email with team regarding AR, IT and other file matters; Emails with contractors; meet IT consultant re IT backup and company email access; emails from customers; review cash/wire deposits; Update AR tracker; test creditor email set up and emails re WEPP: Emails re inventory requests. | 2.2 |
| 11-May-21 | David Lewis | Attend to emails. | 0.1 |



| Date | Professional | Description | Hours |
|-----------|-----------------|--|-------|
| 11-May-21 | Jerri Beauchamp | Emails and discussion with Candy of Phase 3 regarding monitoring at Bashaw, emails with R. Welke and D. Charlton re monitoring, emails with T. Armstrong regarding Waste Management contact, emails with Lu at Meraki re BDO banking info, email to ATB to confirm receipt of funds, email to B. Barker re tracking funds sent by Bright Pet Nutrition, email and calls from producers and creditors. | 5.6 |
| 11-May-21 | Lorry Fritsche | Arrange for corporate searches; resend correspondence to CRA re: GST/payroll accounts; review company payroll website and retrieve documents required; emails to employees re: WEPP; emails from creditors; update creditor listing. | 2.9 |
| 11-May-21 | Marc Kelly | Call with R. Zahara regarding application; Call from farmer; Preliminary sales process document; Email to/from C. Chivilo re: sales process; Emails from/to K. Yeoman re: IT; | 0.6 |
| 12-May-21 | Anna Koroneos | Prepare email and charts for WA Grain inventory offers; email Producer on contract; emails with D. Rusu of Bridge Agri on inventory offer; telephone call with CGC on update; telephone call with Meraki; telephone call with Dan of Adroit; calls with creditors; several discussions with M. Grant of Cardigan PEI inventory and Bill of Sale; draft Bill of Sale for Flash Freight | 7.0 |
| 12-May-21 | Breanne Barker | Review bank statements and payments; Review AR and update tracker; Follow up with banks; Email to RBC re request for additional bank statements; Emails with team re various; Draft additional AR letters re NLEE; Calls/emails with customers re contracts; Emails with A. Koroneos regarding contract disclaimers and prepare summary of contracts; Call with service provider. | 2.5 |
| 12-May-21 | Jerri Beauchamp | Numerous calls from producers regarding contracts for selling product to WA Grain, employees re letter and claim for WEPP, emails with contractors to obtain copy of timesheets, review timesheets and prepare requisition for payment, prepare forms to wire funds to CGC for license renewal and Payworks, prepare deposit for cheques received, discussion with D. Charlton regarding keys for Bashaw, email wire instructions to Marketplace, discussion and email to Mylee of Meraki. | 7.9 |



| Date | Professional | Description | Hours |
|-----------|-----------------|--|-------|
| 12-May-21 | Lorry Fritsche | Telephone call and emails to employees re: WEPP; telephone call with CRA re: deemed trust audit; emails from creditors re: receivership; update creditor listing. | 5.1 |
| 12-May-21 | Marc Kelly | Review inventory offer analysis; call with A. Koroneos re: same; call from and email from/to R. Fulton regarding supply contract; emails to/from K. Yeoman re: computers; call with and emails to/from D. Charlton re: security; review correspondence from CWB Leasing. | 0.9 |
| 13-May-21 | Anna Koroneos | Inventory sales; calculation of potential 81.2 claims; email to MLT and M. Kelly; with SGS; with Bridge Agri, GFI, Darcy on inventory sale; with B. Barker on RBC withdrawals review of summary; review of F/X payments sent; with CGC on several matters via email; calculation of best offer; review court report. | 8.0 |
| 13-May-21 | Breanne Barker | Review various emails; Emails with A. Koroneos; email to employee regarding WEPP; follow up on AR; update AR tracker and server re AR; email re company email access; review company documents in SharePoint; detailed review of bank statements and prepare list of payments; Calls, voicemails and emails with customers; emails and calls with RBC re wires and cash on documents; Calls and emails with D. Walbourne re access to emails and other; Calls with Titan IT regarding email access; Email to counsel regardingcontract disclaimers. | 3.3 |
| 13-May-21 | Jerri Beauchamp | Emails re purchase for Vanguard, call with Jayson of Nodge regarding releasing shipment, call with L. Bevill re same; checking with ATB regarding funds received in the trust accounts; amend cheque requisition form to include Nodge Mfg; email to A. Koroneos for approval; update records for direct deposits to account; email with J. Graham re disclaiming grain contract; emails with L. Wang of Meraki re incoming payment; emails with C. Alexander of Marketplace regarding payment; calls from creditors and producers with questions re receivership. | 3.6 |
| 13-May-21 | Lorry Fritsche | Telephone call and email with employees regarding WEPP; enter WEPP information onto Service Canada website; telephone call with OSB regarding estate numbers; emails to creditors re: receivership. | 4.1 |



| Date | Professional | Description | Hours |
|-----------|-----------------|---|-------|
| 13-May-21 | Marc Kelly | Call with A. Koroneos regarding various matters; call with R. Zahara and A. Koroneos regarding inventory; call with D. Charlton re: Security; calls from interested parties. | 1.2 |
| 14-May-21 | Anna Koroneos | Work on draft Inventory Sale Agreement and forward; calls and emails with M. Grant and W. MacLean of PEI plant on moving inventory out and sale; emails to PWC on redirected mail and inventory sale; prepare and send retention letter to C. Fralic for PEI inventory move; call with SGS; email with PWC on equipment and inventory removal; telephone call with M. Kelly; emails with MLT and M. Kelly on PWC and Criblage inventory sale/settlement etc.; with Robert on Criblage sale and finalize documents; calls with producers, agreement with SGS; emails with team on ESAs; emails with S. Erickson on sale of plants; several emails with interested parties. | 6.7 |
| 14-May-21 | Breanne Barker | Review and update AR tracker; follow up on customer payments; prepare estimate of collections and recovery; emails with team; emails re company email access. | 1.6 |
| 14-May-21 | Jerri Beauchamp | Numerous emails with ATB regarding sending wires; confirming funds in account; emails with contractors confirming receipt of timesheets; provide summary of files in our office to L. Fritsche and provide invoice requested by N. Korsiger; print and send out cheques; prepare deposit for cheques received; update Ascend for transactions provided by ATB, find and scan copies of invoices paid to freight companies, review mail received. | 2.1 |
| 14-May-21 | Lorry Fritsche | Telephone call with creditor regarding contract; prepare schedule of farmers; emails to employee re: WEPP claims; process employee WEPP claims. | 4.2 |
| 15-May-21 | Anna Koroneos | Drafting of court report and supplemental report to court; review of inventory sales agreements. | 1.5 |
| 16-May-21 | Anna Koroneos | Review of Inventory agreement from MLT and comment and edits; forward to MLT and M. Kelly; review and updated Inventory Sale agreement; calculate payments made to date for storage etc. in order to complete orders. | 1.2 |
| 17-May-21 | Anna Koroneos | Email to MLT on inventory sale agreement and draft email to Bridge Agri; emails with PWC and M. Grant; emails to MLT; review and update Court report and supplemental | 4.0 |



| Date | Professional | Description | Hours |
|-----------|-----------------|---|-------|
| | | report; email to ATB on inventory; email to Bridge Agri with agreement; telephone call with M. Kelly on PEI, FX; email to Afex for contract; telephone call with Nema of Lyft Commodities; telephone call with T. West of Purely Canada; emails with M&A team and email to introduce Plant reps; telephone call and emails with S. Khan of SGS and request, approve payment; with B. Barker on AR payment; with ATB on return of Receiver's Certificate funds; with J. Beauchamp on same; approve transfers; text messages with Criblage on wire info and forward signed settlement and confirmation of wire sent to J. Beauchamp and M. Kelly. | |
| 17-May-21 | Breanne Barker | Internal emails regarding sales process; emails with customers regarding AR; review wire details and payment; review of letters sent from counsel re contract disclaimers and internal emails regarding same, and review customer responses; review and request payments and emails and calls with contractors; emails with CPR regarding additional payment and GST exemption. | 1.1 |
| 17-May-21 | Jerri Beauchamp | Reconcile account for 130 with balance from bank May 14; prepare bank deposit; find and scan Cannon and SGS documents; prepare requisition for payment to SGS, obtain scanned copy of cheque and arrange for courier; discussion with D. Charlton regarding moving boxes; collect timesheets from contractors; prepare documentation to transfer funds between accounts. | 2.2 |
| 17-May-21 | Lorry Fritsche | Review affidavits of mailing; review timesheet of contractor; prepare and submit employee WEPP; emails to employees regarding same; emails to supplier regarding boxes for storage; telephone call and email to W. Labonte re: bank statements; telephone call with D. Charlton regarding boxes for storage; review correspondence received from CRA re: amounts owing ACOA. | 2.5 |
| 18-May-21 | Anna Koroneos | Review and respond to emails; several discussions with CGC on 81.2; with R. Zahara on 81.2 and PERS; with M. Kelly and B. Barker on update; calls with farmers and creditors. | 4.5 |
| 18-May-21 | Breanne Barker | Emails regarding farmer claims; emails and call with transactions team re sales process; call and emails with Titan re company email access and network; call with company IT; Internal emails re various; emails with counsel re contract disclaimers and response to customer regarding | 3.5 |



| Date | Professional | Description offset; review invoices and request payments; review of ascend re payments and AR; call with M. Kelly and A. Koroneos regarding sales process and other; review of banking transactions and email to RBC; review/comments | Hours |
|-----------|-----------------|--|-------|
| | | re proof of claim re farmer claims. | 0.4 |
| 18-May-21 | David Lewis | April bank reconciliation. | 0.1 |
| 18-May-21 | Jerri Beauchamp | Emails with ATB re transfers and requesting updated print outs for accounts; reconcile ATB to Ascend; confirmation of overdrawn ATB accounts; discussion with B. Donnelly regarding contract for delivery of grain; emails re disclaimers; obtain listing of outstanding contracts; draft proof of claim for 81.2 claims; discussion with D. Charlton regarding Innisfail, calls from creditors/producers. | 4.9 |
| 18-May-21 | Lorry Fritsche | Telephone call and employees with creditors re: receivership; telephone call and emails with employees re: WEPP; submit employee WEPP claims; upload possession pictures to server for A. Nath; telephone call and email with suppliers re: photocopier/postage machine. | 2.6 |
| 18-May-21 | Marc Kelly | Call with A. Koroneos and B. Barker regarding various matters; call with R. Zahara re: inventory and application; email to D. Walby; email from interested party; email from/to and call with C. Chivilo; calls with S. Charlton re: computers and tractor; review draft proof of claim form. | 0.9 |
| 19-May-21 | Anna Koroneos | Review and respond to emails; update PEI scale tickets for removed grain telephone call with CGC; with producers on 81.2; emails to CGC on 81.1 ineligibility; emails to team; create inventory tracking schedule for potential PERs and claims; with Amir and L. Bevill on site visit; email to team and call back Amir; work on court report; work on SSP and forward edit to team with comments; telephone call with B. Barker on AR and updates; email on receiver's certificate paid; with Larry on siding agreements; email to B. Barker on A. Nath's outstanding items. | 6.5 |
| 19-May-21 | Breanne Barker | Emails with team regarding various; retrieve general ledger details from Prosoft; detailed review of cash transactions and reconcile to bank for month of April; emails/calls with contractors regarding AR collections, contract disclaimers, Prosoft; emails with Prosoft regarding troubleshooting; emails with counsel; calls/emails with A. Koroneos; review of company emails re information for sales process and | 5.8 |



| Date | Professional | Description | Hours |
|-----------|-----------------|--|-------|
| | | emails regarding same; review of AR, emails to customers, update tracker; prepare AR reconciliation of AR in ascend vs. tracker. | |
| 19-May-21 | Jerri Beauchamp | Prepare requisition for payment to contractors; email with ATB regarding wires from Criblage; enter deposit in Ascend; discussion with D. Charlton re computers with C. Chivilo, emails re producer claims and obtaining soft copy of Sage files; email regarding Bowden property taxes, accrue and set reminder to pay, record repayment of Receiver's certificate; emails with N. Korsiger. | 4.3 |
| 19-May-21 | Lorry Fritsche | Email to supplier regarding photocopier; email to employees re: WEPP; submit employee WEPP claim; email to A. Koroneos regarding farms and POC's; telephone call and emails to farmers re: receivership; review returned mail. | 3.1 |
| 19-May-21 | Marc Kelly | Review secured claim regarding forklift; call from and email from/to interested party; call re: landlord. | 0.4 |
| 20-May-21 | Anna Koroneos | Review of Tanglefoot Farms claim and summarize; email to Ttanglefoot on discrepancy; review KRM Farms claim and forward to admit; review of inventory being removed from 81.2 claim; review of amended claim; call with M&A team on next steps; emails with B. Barker and Larry; with B. Barker on contracts; with CGC on 81.2 claims; with Tangle foot farms on amended claim, review and send to team to | 5.5 |
| | | admit; with B. Barker on Meraki AR; email to Meraki; emails and messages with A. Nath on uploads; telephone call with M. Kelly on court report; with Sherry of Cardigan and review email on payment; forward to J. Beauchamp; update Cardigan/Slemon inventory; with A. Nath on SharePoint, with team to open new upload site for plant managers. | |
| 20-May-21 | Breanne Barker | Conference call with sales team regarding sales process; call directly with A. Nath re information for sales process; emails with contractor; calls/emails regarding rail sliding agreements; emails with customers re payment, AR, etc. and update tracker; emails with A. Koroneos; amend GST declaration to CP Rail; review and request payment. | 1.8 |
| 20-May-21 | Jerri Beauchamp | Save scanned cheques and reference to invoices paid; discussion with D. Charlton re having files uploaded to BDO; request update for our accounts from ATB; prepare | 3.2 |



| Date | Professional | Description documentation for wire to CP Rail and email to ATB; emails regarding property tax for Bashaw, review incoming mail. | Hours |
|-----------|-----------------|---|-------|
| 20-May-21 | Lorry Fritsche | Review emails received; emails to employees/creditors re: WEPP/receivership; telephone call with D. Charlton re: photocopier; telephone call to Canon re: same. | 0.8 |
| 20-May-21 | Marc Kelly | Respond to email inquiry from farmer re: contract; review revised draft sales process procedure document; conference call regarding same and process. | 0.8 |
| 21-May-21 | Anna Koroneos | Court report; on SharePoint and give access to B. Trainor and A. Nath; access sent to Richard Trev and Larry; with D. Walbourne on orders in transit and payments; update PEI tickets schedule; email with W. MacLean on inventory; email to Joshi re: portable cleaning in Ponteix and contract; respond to A. Nath; review of 11 81.2 claims and send certain claims for amendments; send to J. Beauchamp for admission; update call with CGC. | 4.7 |
| 21-May-21 | Breanne Barker | Emails regarding information for sales process and other. | 0.5 |
| 21-May-21 | Jerri Beauchamp | Provide copies of cheques issued to D. Walbourne; review WA Grain mailbox and acknowledge receipt of claims and forward to A. Koroneos for review; email with ATB regarding wire confirmation. | 5.1 |
| 21-May-21 | Lorry Fritsche | Telephone call with Canon re: copier. | 0.3 |
| 21-May-21 | Josie Parisi | Discussions with A. Koroneos re priorities to grain/grain proceeds. | 0.5 |
| 25-May-21 | Anna Koroneos | Emails with R. Malouin of Criblage on returned cheque; emails to J. Beauchamp with hours for employees; with J. Coutreau of CGC on update call; review draft court report and send to MK; review and approve 81.2 claims, prepare summaries and update inventory tracking for PERS; emails with T. Armstrong on ground maintenance, time and other Bowden matters; 81.2 claims review and emails for amendments; with Jerri on payment and claims; with Davidson Farms and corrections; with CGC on PER adjustments; work on report; emails with BB on prosofta and staffing; emails with Robert of Criblage on returned cheque and with team on same; review of updated SSP from B. Trainor; | 8.0 |



| Date | Professional | Description | Hours |
|-----------|-----------------|--|-------|
| 25-May-21 | Breanne Barker | Emails with contractor; internal emails re various file matters; emails regardingAR collections; correspondence with A. Nath; pull various reports from and review Prosoft; email to Prosoft regarding issues; calls and emails to contractors; review and process invoice for payment; review other emails. | 1.6 |
| 25-May-21 | Jerri Beauchamp | Numerous emails regarding producer 81.2 claims; update summary for accepted claims; discussion with R. Kemp regarding completion of proof of claims; emails confirming receipt of invoices from contractors; email from ATB with updated banking information; record wires received late last week; reconcile Ascend records to ATB records; review pre receivership bank details for returned cheque. | 5.6 |
| 25-May-21 | Marc Kelly | Receiver's Reports; review revised sale process procedures; call with R. Zahara regarding application; call and emails regarding copier; email from/to McElhanney. | 3.6 |
| 25-May-21 | Lorry Fritsche | Review contractor timesheets; email and telephone calls with Canon re: copier; telephone call with D. Charlton re: copier; review emails received. | 0.9 |
| 26-May-21 | Jerri Beauchamp | Prepare payment request for contractors and utility bills; emails with Enmax for copy of invoice; emails with A Koroneos re payments received; claims from producers; save and update claim summary; prepare GL reports for all Receiver accounts; email to ATB requesting bank print outs for May, emails with B. Barker re funds received. | 3.4 |