

Minutes for Imagine Adoption Board of Directors
Location: Conference Call
September 30, 2010

On Call: Kelly Cussons, Lianne Armstrong, Rob Eagleson, Christine Starr, Martha Maslen, Scott Farrell, Melissa Burke

Regrets: Valerie Goodyear, JoAnn Barber, Becky Barker

1. OPENING ITEMS:

a) Call to Order

Meeting was called to order at 8:01pm

b) Opening Announcements

There were no opening announcements.

c) Completion & Adoption Of Agenda

Visas and Immigration have been added to the agenda.

d) Minutes Of Last Regular Meeting

Motion to approve minutes from August 30, 2010. Approved.

e) Business Arising From Minutes of Last Regular Meeting

See Discussion Items below.

2. DISCUSSION ITEMS:

a) Staff Update To Board

All items will be covered in the updates to follow.

b) Update – Birth Family Contact Plan

Please see internal memo.

The staff in Ethiopia are confident the agency can offer families the opportunity to try and locate their child's birth family.

This will be a fee for service model and Melissa will investigate what the total cost to families will be.

Once the Board approves the plan, the staff will send the information out to the families.

c) Update – Single Family Trends

Melissa is drafting a report to send to the families regarding what the trends have been to date, with single child adoptions.

She will get this to the Board as soon as possible for review.

It was agreed that the Ministry should also approve this report before it is sent to the families.

d) Update – Conference Call with Ethiopia

Rob had a conference call with key staff in Ethiopia last week. It was a very positive call.

The staff reported that the CIC investigation appears to have wrapped up. Some minor changes were made.

This does show that there are safety nets in place to protect the ethics of international adoption.

Most families of the agency seem to understand that this is not an agency issue and have been patient with the process. The agency cannot become involved in the investigations.

The staff in Ethiopia are very thankful for the slight salary adjustment and the telephone allowance. Payroll will now be taxed properly moving forward.

A conference call is being arranged with the orphanage partners.

e) Update – Board Recruitment

Christine and Kelly reported that the Nomination Committee have met and will begin the interviews soon.

It is hopeful that the new Board Members can be announced by the end of October.

f) Update – Corporate Governance

Rob and Lianne are reviewing the by-laws and will bring the proposed changes to the Board for approval.

It is hopeful this will be complete by the end of October

g) Update – License Renewal

Martha and the agency staff have completed the renewal package. The staff will review and then send to the Ministry.

h) Medical Challenges with Recent Referral

Discussion held in camera.

i) Review of Referral Status/Spreadsheet and Incoming Referrals

Melissa reported that documents are starting to come in for the matched children.

Rob will be addressing Board questions with the orphanage Directors on the conference call.

More to follow on this.

j) Immigration and Visa

The recent CIC investigations have slowed the issuance of visas down. The agency cannot help expedite the processing of visas.

The Ethiopian staff expressed concerns that if families travel early and try to put pressure on the governing body to expedite their visas, it will cause problems for the agency.

They suggested that families contact their MP's and put pressure on them to try and help.

3. APPROVAL ITEMS:

- a) None

4. REGULAR REPORTS & ROUTINE ITEMS:

a) Family Snapshot

The Board reviewed all regular reporting with no concerns or questions noted.

b) Referral Snapshot

The Board reviewed all regular reporting with no concerns or questions noted.

c) Financial Snapshot

The Board reviewed all regular reporting with no concerns or questions noted.

5. MEETING CLOSE:

a) Final Comments

None

b) Next Full Board Meeting

Next board meeting will be a conference call on Tuesday Monday October 18, 2010 at 8pm.

c) Adjournment

Meeting was adjourned at 9:36pm.