



BDO Canada Limited

Suite 201, 255 Lacewood Drive
Halifax, Nova Scotia B3M 4G2
Telephone: (902) 425-3100
Fax: (902) 425-3777
Toll Free: (800) 337-5764
Email insol-halifax@bdo.ca
www.bdo.ca or www.bdodebthelp.ca

**INSTRUCTION LETTER FOR THE CLAIMS PROCEDURE OF:
ATLANTICA DIVERSIFIED TRANSPORTATION SYSTEMS INC. (the "Company") and/or
its Directors or Officers**

A. CLAIMS PROCEDURE

By Order of the Supreme Court of Nova Scotia made December 22, 2017 (the "**Claims Procedure Order**"), the Court-appointed Monitor of the Company, BDO Canada Limited (the "**Monitor**"), has been authorized to assist the Company in conducting a claims procedure (the "**Claims Procedure**") with respect to certain claims against the Company and its present or former Directors and Officers ("**Directors/Officers**") in accordance with the terms of the Claims Procedure Order.

Unless otherwise defined, all capitalized terms used herein shall have the meaning given to those terms in the Claims Procedure Order.

This letter provides instructions for responding to or completing the Proof of Claim. Reference should be made to the Claims Procedure Order for a complete description of the Claims Procedure. The Claims Procedure Order, the Proof of Claim Document Package, additional Proofs of Claim and related materials may be accessed from the Monitor's website at <http://extranets.bdo.ca/adts/index.cfm>.

The Claims Procedure is intended for any Person with any Claims of any kind or nature whatsoever against the Company or the Directors/Officers of the Company, whether liquidated, unliquidated, contingent or otherwise. Please review the enclosed material for the complete definitions of "Claim", "**Prefiling Claim**", "**Restructuring Period Claim**" and "**Director/Officer Claim**" to which the Claims Procedure applies.

A Proof of Claim form should be completed for the Company if you are asserting a Claim against the Company, and a separate Proof of Claim form should be completed for the Directors/Officers if you are asserting a Director/Officer Claim.

All notices and enquiries with respect to the Claims Procedure should be addressed to:

BDO Canada Limited, as Court-appointed Monitor
Attention: Phil Clarke
201-255 Lacewood Drive
Halifax NS B3M 4G2

Tel No: (902) 425-3100
Fax No: (902) 425-3777
Email: pclarke@bdo.ca

B. FOR CREDITORS SUBMITTING A PROOF OF CLAIM

If you believe that you have a Claim against the Company or the Directors or Officers of the Company, you must file a Proof of Claim with the Monitor.

All **Proofs of Claim for Prefiling Claims** (i.e. Claims against the Company arising prior to the Effective Date) and all **Director/Officer Claims** must be received by the Monitor before **5:00 p.m. (Atlantic Time) on February 16, 2018** (the "**Claims Bar Date**").

All Proofs of Claim for **Restructuring Period Claims** (i.e. Claims against the Company arising on or after the Effective Date) must be received by the **Monitor before the later of 5:00 p.m. (Atlantic Time) (i) on February 16, 2018, and (ii) on the date that is seven (7) Business Days after the effective date of the termination, repudiation or cancellation of the agreement or other event giving rise to the Restructuring Period Claim** (the "**Restructuring Period Claims Bar Date**").

PROOFS OF CLAIM MUST BE RECEIVED BY THE CLAIMS BAR DATE OR RESTRUCTURING PERIOD CLAIMS BAR DATE, AS APPLICABLE, OR THE APPLICABLE CLAIM WILL BE FOREVER BARRED AND EXTINGUISHED. If you do not file a Proof of Claim in respect of a Claim by the Claims Bar Date or *the* Restructuring Period Claims Bar Date, as applicable, you shall not be entitled to vote at any Meeting regarding a Plan or participate in any distribution under a Plan in respect of such Claims.

All Claims denominated in foreign currency shall be converted to Canadian dollars at the Bank of Canada noon spot rate of exchange for the applicable currency in effect as of the date of the Initial CCAA Order.

Additional Proof of Claim forms can be obtained by contacting the Monitor at the telephone number and address indicated above and providing particulars as to your name, address and facsimile number.

DATED at Halifax, Nova Scotia this 11th day of January, 2018.

BDO Canada Limited

**NOTICE TO CREDITORS AND OTHERS OF FILING OF CLAIMS AS AGAINST:
ATLANTICA DIVERSIFIED TRANSPORTATION SYSTEMS INC. (the "Company")
and/or its Directors or Officers**

RE: NOTICE OF CLAIMS PROCEDURE AND CLAIMS BAR DATE

This notice is being published pursuant to an Order of the Court of Supreme Court of Nova Scotia made December 22, 2017 (the "**Claims Procedure Order**"). The Court has ordered that the Court-appointed Monitor of the Company, BDO Canada Limited (the "**Monitor**"), assist the Company with conducting a claims procedure (the "**Claims Procedure**") with respect to certain claims against the Company and its present and former Directors and Officers ("**Directors/Officers**"). The Monitor is required to send Proof of Claim Document Packages to the Company's Known Creditors. All capitalized terms herein shall have the meaning given to those terms in the Claims Procedure Order.

The Claims Procedure Order, the Proof of Claim Document Package, additional Proofs of Claim and related materials may be accessed from the Monitor's website at <http://extranets.bdo.ca/adts/index.cfm>.

THE CLAIMS BAR DATE is 5:00 p.m. (Atlantic Time) on February 16, 2018. Proofs of Claim in respect of Prefiling Claims and Director/Officer Claims must be completed and filed with the Monitor on or before the Claims Bar Date.

THE RESTRUCTURING PERIOD CLAIMS BAR DATE is 5:00 p.m. (Atlantic Time) on the later of (i) February 16, 2018 or (ii) the date that is seven (7) Business Days after the effective date of the termination, repudiation or cancellation of the agreement or other event giving rise to the Restructuring Period Claim. Proofs of Claim in respect of Restructuring Period Claims must be completed and filed with the Monitor on or before the Restructuring Period Claims Bar Date.

PROOFS OF CLAIM MUST BE RECEIVED BY THE MONITOR BY THE CLAIMS BAR DATE OR RESTRUCTURING PERIOD CLAIMS BAR DATE, AS APPLICABLE, OR THE CLAIM WILL BE FOREVER BARRED AND EXTINGUISHED. If you do not file a Proof of Claim in respect of a Claim by the Claims Bar Date or the Restructuring Period Claims Bar Date, as applicable, you shall not be entitled to vote at any Meeting regarding a Plan or participate in any distribution under a Plan in respect of such Claims.

Reference should be made to the enclosed material for the complete definitions of "**Claim**", "**Prefiling Claim**", "**Restructuring Period Claim**" and "**Director/Officer Claim**" to which the Claims Procedure applies.

BDO Canada Limited, as Court-appointed Monitor
Attention: Phil Clarke
201-255 Lacewood Drive
Halifax NS B3M 4G2

Tel No: (902) 425-3100
Fax No: (902) 425-3777
Email: pclarke@bdo.ca

DATED at Halifax, Nova Scotia, this 11th day of January, 2018.

BDO Canada Limited

SUPREME COURT OF NOVA SCOTIA
In Bankruptcy and Insolvency

IN THE MATTER OF: The *Companies' Creditors Arrangement Act*, R.S.C. 1985, c. C-36,
as amended

IN THE MATTER OF: A Plan of Compromise or Arrangement of Atlantica Diversified
Transportation Systems Inc.

PROOF OF CLAIM

**ATLANTICA DIVERSIFIED TRANSPORTATION SYSTEMS INC. (the "Applicant") and/or
its Directors or Officers**

Please read carefully the enclosed Instruction Letter for completing this Proof of Claim.

I. PARTICULARS OF CREDITOR:

1. Full Legal Name of Creditor: _____ (the
"Creditor").

2. Full Mailing Address of the Creditor:

3. Telephone Number: _____

4. E-Mail Address: _____

5. Facsimile Number: _____

6. Attention (Contact Person): _____

7. Have you acquired this Claim by assignment?

Yes: No: (if yes, attach documents evidencing assignment)

If Yes, Full Legal Name of Original Creditor(s): _____

II. PROOF OF CLAIM

1. I, _____, (name of Creditor or Representative of the Creditor), of _____, (city and province) do hereby certify:

(a) _____ that I [check one]

am the Creditor; OR

am _____ (state position or title) of _____ (name of Creditor)

(b) _____ that I have knowledge of all the circumstances connected with the Claim referred to below;

(c) _____ that the Company and/or the Directors/Officers of the Company were and still are indebted to the Creditor as follows:

(Claims in a foreign currency are to be converted to Canadian Dollars at the Bank of Canada noon spot rate as at December 7, 2017. The Canadian Dollar/U.S. Dollar rate of exchange on that date was CDN\$1.00/ USD\$0.779074.)

(i) PRE-FILING CLAIMS AGAINST THE COMPANY:

_____ (insert \$ value of claim) CAD.

(ii) RESTRUCTURING PERIOD CLAIMS AGAINST THE COMPANY:

(insert \$ value of claim) CAD.

(iii) DIRECTOR/OFFICER CLAIMS AGAINST THE DIRECTORS/ OFFICERS OF THE COMPANY:

(insert \$ value of claim) CAD.

(iv) TOTAL CLAIM:

_____ (insert total of (i), (ii) and (iii) above) CAD.

III. NATURE OF CLAIM

(check one and complete appropriate category)

- (a) UNSECURED CLAIM OF \$ _____. In respect of this debt, I do not hold any _____ security and: (check appropriate description)
- (i) Regarding the amount of \$ _____, I do not claim a right to a priority under section 136 of the *Bankruptcy and Insolvency Act* (Canada) (the "BIA").
- (ii) Regarding the amount of \$ _____, I claim a right to a priority under section 136 of the BIA or would claim such a priority if this Proof of Claim were being filed in accordance with the BIA. (Set out on an attached sheet details to support any priority claim.)
- (b) SECURED CLAIM OF \$ _____. In respect of this debt, I hold security valued at \$ _____, particulars of which are attached to this Proof of Claim form. (Give full particulars of the security, including the date on which the security was given and the value at which you assess the security, and attach a copy of the security documents.)

IV. PARTICULARS OF CLAIM

The particulars of the undersigned's total Claim (including Prefiling Claims, Restructuring Period Claims and Director/Officer Claims) are attached.

(Provide full particulars of the Claim and supporting documentation, including amount, description of transaction(s) or agreement(s) giving rise to the Claim, name of any guarantor(s) which has guaranteed the Claim, particulars and copies of any security and amount of Claim allocated thereto, date and number of all invoices, particulars of all credits, discounts, etc. claimed. If a claim is made against any Directors or Officers, specify the applicable Directors or Officers and the legal basis for the Claim against them.)

V. FILING OF CLAIM

For Prefiling Claims and all Director/Officer Claims, this Proof of Claim must be received by the Monitor before 5:00 p.m. (Atlantic Time) on February 16, 2018 (the "**Claims Bar Date**").

For Restructuring Period Claims, this Proof of Claim must be received by the Monitor before 5:00 p.m. (Atlantic Time) on the later of (i) February 16, 2018, and (ii) the date that is seven (7) Business Days after termination, repudiation or cancellation of the agreement or other event giving rise to the Restructuring Period Claim (the "**Restructuring Period Claims Bar Date**").

In both cases, completed forms must be delivered by prepaid ordinary mail, courier, personal delivery or electronic or digital transmission at the following address:

BDO Canada Limited, as Court-appointed Monitor
Attention: Phil Clarke
201-255 Lacewood Drive
Halifax NS B3M 4G2

Tel No: (902) 425-3100
Fax No: (902) 425-3777
Email: pclarke@bdo.ca

A failure to file your Proof of Claim as directed by the Claims Bar Date or Restructuring Period Claims Bar Date, as applicable, will result in your Claim being extinguished and barred and in you being prevented from making or enforcing a Claim against the Debtor or an Director/Officer, as applicable.

Dated at _____ this _____ day of _____, 2018.

Signature of Creditor